

**CORRECTIONS FOUNDATION, INC.
BOARD OF DIRECTORS MEETING
THURSDAY, APRIL 14, 2005**

MINUTES

Attendees:

Louie L. Wainwright, President
Tom Rush, Vice-President
Wilson C. Bell, Program and Planning Committee, Chair
Betty Bennett, Development Committee Chair
Mary Ellen Dayan, Assistant Warden, Liberty Correctional Institution
Mike Hanna, Chief of Staff, Department of Corrections
Dave Mecusker, Treasurer
Richard Nimer, Director of Business Development, Pro Tech Monitoring
Jim Williams, Membership Committee, Chair
Robert L. Woody, Chief, Bureau of Community Relations

Absent:

Bishop Frank Costantino, Christian Prison Ministries, Inc.

Executive Staff Members:

Evelyn Ploumis-Devick, Executive Director
Sheila Logue, Staff Consultant
Sheri Logue, Administrative Director, Corrections Foundation

Other Guests:

James V. Crosby, Jr., Secretary, Department of Corrections
George C. Denman, Deputy Secretary, Department of Corrections
Laura Bedard, Ph.D., Incoming Deputy Secretary, Department of Corrections
Franchatta Barber, Assistant Deputy Secretary of Classification & Programs
Les Dumas, Bureau of Staff Development, Department of Corrections
Andy Macak, OPS, Staff Assistant, Corrections Foundation
Carole McGregor, Bureau of Community Relations, Recording Secretary

President Louie Wainwright called the meeting of the Board of the Corrections Foundation to order at 10:30 a.m.

Several guests were in attendance at today's meeting. Deputy Secretary Denman introduced Dr. Laura Bedard, the new incoming Deputy Secretary of the Department of Corrections, to the Board members. Mr. Denman advised that Dr. Bedard would assume her official responsibilities as Deputy Secretary on July 5, 2005.

Mr. Denman indicated that he was particularly proud of The Corrections Foundation, and for the assistance they have rendered to Department of Corrections staff in need.

Mr. Wainwright welcomed Secretary Crosby to the meeting. Secretary Crosby advised that he had received a call from a Colonel at Union Correctional Institution stating that they had a lot of officers who rode motorcycles, and they wanted to organize a fundraiser, Rock Riders Unity Ride, to recognize and support the Corrections Foundation on May 5, 2005. They expect over 300 riders to assemble at Cross Creek Place at the intersection of I-10 and Highway 90 East. The ride will initiate at this point, and will proceed through Tallahassee, and return to have lunch. Secretary Crosby advised that Mr. Tom Rush has offered to prepare an invitation from the Foundation to all the legislators and cabinet members inviting them for lunch, or if they have their own motorcycles that they join in on the bike ride. It is anticipated that this fundraiser will raise a minimum of \$5,000 for The Corrections Foundation.

Secretary Crosby further advised that the unveiling of The Wall of Honor for DC staff who have served in the Iraqi war for the past several years will be unveiled in conjunction with the Rock Riders Unity Ride. Secretary Crosby encouraged as many people as possible to attend this event to show their support.

Secretary Crosby thanked The Corrections Foundation for its willingness to provide funding support in the preparation of the DC booklet. Secretary Crosby emphasized that a uniform message is being made in the booklet that will re-educate the public's understanding that the Department of Corrections does more than just guard inmates, but rather it also provides assistance in outreach projects such as the Front Porch initiative, prison ministry, volunteering in the community, as well as the clean-up and renovating homes in the aftermath of a hurricane.

Mr. Woody advised that a rough draft of the DC booklet had been forwarded to Sterling Ivey's office, and that it should be available the following week for Secretary Crosby's review prior to printing.

Secretary Crosby also discussed the faith-based programs at Lawtey and Hillsborough Correctional Institutions, and the positive feedback the department is receiving. Secretary Crosby advised that the department is receiving a lot of high profile visitors to Lawtey and Hillsborough CI, including Mr. Tewey who works with President Bush on faith based programs. Mr. Tewey has visited the institutions three or four times, and has advised that the department is doing a better job than Texas who started the faith based program. Mr. Tewey also advised that the federals and the rest of the country should model the department's program. In addition, the Ambassador and Prime Minister from the Bahamas will be viewing this program, and it has become somewhat of a national and international model to some degree. Secretary Crosby also discussed looking at the potential of having a close custody faith-based prison program. The department would like to prepare a brochure to send out upon request that highlights the nation's first totally faith-based prison, and Secretary Crosby asked that the Foundation might consider this initiative.

Mr. Bell asked whether we had done any further recent follow up data on the population group since we did about four or five years ago. Ms. Barber advised that she would provide Mr. Bell with a copy of same.

Ms. Barber advised Foundation Board members that the department is looking at an inmate teaching assistance program that is currently established in five different locations where the inmates teach other inmates under the supervision of an academic teacher. The goal is to institute this program into thirty institutions that currently do not have an academic program in

place. It has worked extremely well at Taylor Correctional Institution where the pilot program was initially placed. Of the 18 inmates who were enrolled into the program, 17 inmates have received their GED.

Secretary Crosby advised that he feels the department has made a partnership with a New Orleans Baptist Theological Seminary in Louisiana. The department is looking at New River Correctional Institution to start the first seminary. The inmates can get a degree in lay ministries, and then these inmates go back into the institutions and assist the chaplaincy program. The New Orleans Baptist Theological Seminary will pay for this program at no cost to the state.

Mr. Williams mentioned that Jacksonville Baptist Church established a program at Union CI that allows for the opportunity of receiving a degree in lay ministries. This program is in its' 4th quarter and consists of a 13 week education program at a cost of \$50 per student. Secretary Crosby asked for further information on this program.

Secretary Crosby further stated that negotiations are taking place with PRIDE to help finance the teacher program, and PRIDE will pay the inmates a nominal amount so they help re-educate the work force for PRIDE.

Mr. Wainwright thanked Secretary Crosby for taking the time to meet with the Executive Committee, and providing the members with a status update of various projects.

Welcome & Opening Remarks

President Louie Wainwright welcomed everyone to today's meeting, and thanked Assistant Secretary of Institutions George Sapp for allowing the Executive Board to use this conference room.

Attendance/Quorum Established

After a quorum was determined, Mr. Wainwright asked for the confirmation of the Minutes of the Executive Board Meeting minutes dated February 21, 2005.

Minutes of the February 21, 2005, Executive Board Meeting Minutes

Motion by Mr. Woody – That the minutes of the February 21, 2005, Foundation Executive Board meeting minutes be accepted. Mr. Nimer seconded the motion.

Mr. Bell requested that the CPA letter referenced by Mr. Wainwright in the minutes be attached to the minutes to indicate that the Foundation was, in essence, in full legal compliance by IRS status with all appropriate financial data.

The minutes were approved, as amended, and the motion passed unanimously.

Staff Recognition & Farewell – Staci Lilliston – Staff Assistance 2002-2005

Mr. Wainwright presented Ms. Staci Lilliston with a certificate of appreciation recognizing her outstanding commitment and service she had provided to the Corrections Foundation on a part-time basis for the past three years. Dr. Ploumis-Devick also presented Ms. Lilliston with a plaque recognizing her hard work and dedication to The Corrections Foundation.

Ms. Lilliston has accepted a full-time position with the Department of Corrections which offers benefits.

Introduction of Executive Board Committee Members to Deputy Secretary Bedard

At this time, Mr. Wainwright requested that everyone introduce themselves to incoming Deputy Secretary Bedard. Members of the Executive Committee welcomed Dr. Bedard to today's meeting.

Financial Report

Mr. Dave Mecusker, Treasurer, presented and reviewed the financial report for the period July 1, 2004 through April 12, 2005. Mr. Mecusker advised that the bank balance as of March 31st is \$355,624.33, and \$11,446.95 is in the grant account. Mr. Mecusker further advised that there is \$82,000 in the receivable which will be paid upon MOU completion and invoice. Everglades Community Association has committed to paying this amount.

Mr. Mecusker advised that The Corrections Foundation collected \$277,796 in payroll deductions since July 1, 2004. Funds received from the Employee Assistance Program (EAP) contributions for casual days, and special projects amounted to \$21,126, and The Foundation has provided \$231,051 to Department of Corrections employees in catastrophic-type events.

Ms. Sheri Logue advised that she could provide the second page of the financial report that was provided to Mr. Mecusker for the report. This report provides a further breakdown of the unrestricted funds.

Bank Account Signature Authority

From an auditing standpoint, Mr. Mecusker wanted to ensure that The Corrections Foundation is following the generally accepted accounting practices as far as cash control is concerned. Signing authority for most not-for-profit agencies is given to their President, Vice-President, Secretary, and Treasurer, and in some circumstances, to their Executive Director.

Discussion ensued with regard to who should have signing authority for The Corrections Foundation. Mr. Williams mentioned that the Executive Director typically does not have signing authority on checks which adds protection for them if decisions are ever questioned.

Motion by Mr. Bell – That the Corrections Foundation bank account signature authority include: Mr. Louie Wainwright, President, Mr. Tom Rush, Vice-President, Mr. Dave Mecusker, Treasurer, and Ms. Sheri Logue, Administrative Director. Further, that Dr. Evelyn Ploumis-Devick, Executive Director, and Ms. Sheila Logue be removed from having signing authority. The motion was seconded by Mr. Williams. The motion passed unanimously.

Bond Insurance for Employees & Officers with Signature Authority

Mr. Mecusker provided Executive Board committee members with an overview of the parameters of the coverage of the bond insurance. Ms. Sheri Logue advised that she had received an interim policy. She advised that the bond covers \$100,000, and the policy would cost \$200 a year to bond the signatures and the staff. Ms. Logue further advised that she

required clarification regarding whether the staff assistant position who compiles the deposits for The Corrections Foundation would be covered under this policy as this individual is a Department of Corrections employee and not a Corrections Foundation employee.

Mr. Wainwright recognized the time and efforts that Mr. Mecusker has contributed to The Corrections Foundation since becoming the Treasurer.

Executive Director's Report

Dr. Ploumis-Devick took the opportunity of thanking Dave Mecusker, Sheila and Sheri Logue for their hard work and dedication to the Corrections Foundation. She also expressed appreciation to Mr. Denman, Lisa Bassett, Rachel MacDougal, Les Dumas and Bob McMaster for their assistance. Dr. Ploumis-Devick advised that all three 3 core working committees of the Board have met, and they have done an exceptional job. Dr. Ploumis-Devick congratulated everyone for all the work that has been accomplished to date, and noted that it had been done on a part-time basis.

Dr. Ploumis-Devick introduced Mr. Les Dumas of Staff Development to the Executive Board committee members. Mr. Dumas presented a video that profiled the department, and provided a message for employees to become members of The Corrections Foundation. This video can be utilized when speaking to various organizations and the institutions regarding The Corrections Foundation. Executive Board committee members were provided a video in their membership development package which was distributed at today's meeting.

Mr. Dumas advised that efforts to produce another video for the 10th anniversary will be made to solicit live testimonies from people who have been affected by the Corrections Foundation, and the work the Foundation supports in the community and inside the department.

The Board members thanked Mr. Dumas for his efforts in preparing the video.

Foundation Committee Reports

Planning and Programs Committee Report

Mr. Bell, Planning and Programs Committee Chairman, recognized Mr. Mecusker for injecting enthusiasm and expertise into his role as Treasurer, as he has worked with Mr. Bell and his committee extensively in Gainesville. Mr. Bell advised that a three year strategic plan had been developed which reflected the activities of membership development, programs planning, and fiscal accountability.

Motion by Mr. Bell - That the Executive Board accept the 2005-2008 strategic plan as a permanent planning guidance document. The motion was seconded by Mr. Nimer. The motion passed unanimously.

Discussion ensued with regard to goal one contained in the 2005-2008 strategic plan which is to develop and implement an action strategy to ensure the Foundation's operational and fiscal accountability. Mr. Bell advised that this has been the focus of how the Executive Board operates and sustains its operations. Mr. Bell further advised that this has been part of the focus for the past 60 days, and it was hoped to have the action plan in place by April 30th. Mr. Bell advised that he was not certain whether the goal could be realized; however, every effort would

be made. An issue that needs to be accomplished in a short period of time is to take a look at the structure so that we have some stability.

Mr. Bell advised that while much has been done to accomplish 1.1 of the Strategic Plan issues that are still outstanding include structure and stability of staffing. One of the issues that had come up several times is the subject of employees and Workmen's Compensation requirements, which state if we have 4 or more employees we are required to carry workers compensation insurance. He also brought to the Board's attention that we recently lost our Staff Assistant to a position that offered benefits. If we fail to address this issue, we will continue to face the issue of staff stability. He felt that as The Foundation was at the point financially, organizationally, and in terms of maturity, it was time to go ahead and address it. As a short term issue, the Executive Committee at the last meeting and prior to that had tasked the staff to look at TCC as possibly as the Board's human resource provider. There is a need to look at the whole issue of compensation packages, fairness and how we can retain good stable employees.

Ms. Sheri Logue advised the Board that she and Dr. Ploumis-Devick had an opportunity to meet with the Vice-President of Administration at TCC, and gave an overview of utilizing TCC as the fiscal agent for specific staff positions. (as detailed in attachment) Current staffing and payroll expenses were reviewed as well as workers compensation requirements and projected costs of adding employees in the future.

Discussion ensued with regard to the cost analysis that The Corrections Foundation would have to incur to add benefits such as health, life, retirement and leave to current positions.

Mr. Nimer expressed that it is important to provide benefits to employees if we want them to stay. Mr. Mecusker spoke of his understanding of Ms. Sheri Logue's agreement which paid her a certain amount hourly so that she could purchase her own benefits. This, however, was not the case. Dr. Ploumis-Devick mentioned that in comparison with other organizations, we pay our staff much less than comparable positions and we do not include benefits. It was also expressed that our part-time staff performs full-time job duties, and is very efficient at doing so. Out of pocket expenses are significant for our staff to purchase their own benefits.

Mr. Wainwright expressed concern that though this topic was packaged as an entire staff issue, he felt it was really about providing our Executive Director with state retirement benefits as part of her contract.

Mr. Nimer suggested that before we make any arrangements with TCC that we inquire about how our staff can become part-time employees of the Dept. of Corrections. Would this be an option for us? Mr. Bell reviewed the statute and the sensitive issue of Department staff operating the Foundation. Mr. Hanna mentioned that a couple of years ago it was the legal departments suggestion that Department staff should not be operating the Foundation. It was at that time that the decision was made to hire an outside Executive Director.

TCC would be an effective option to allow us to be independent of the Department of Corrections. Ms. Bennett also recommended that we investigate an outside staffing agency to keep us in compliance with Workers Compensation law.

Mr. Wainwright clarified that the Planning and Programs Committee refine the initial recommendation and detail the costs and bring them back to the Executive Committee.

Mr. Mecusker asked for clarification on staffing. Currently, three part time staff work for the Foundation. Mr. Mecusker agreed that a full-time position with the Foundation is a critical need. He wondered if we should consolidate some of the half-time positions and have a full-time position. Mr. Hanna stated the goal was to hire a full-time Executive Director. Mr. Wainwright clarified that when we employed Dr. Ploumis-Devick there was an understanding of working half-time until we could increase the funding base leading us to a full-time Executive Director.

Motion by Mr. Bell to appoint a task force or a steering committee to address staffing issues and structure and that Mr. Tom Rush serve as Chairman, and that Mr. Jim Williams and Mr. Wilson Bell serve as members on the committee. It was further recommended that Mr. Louie Wainwright and Mr. Dave Mecusker be apprised on technical issues to address the staffing issues and structure, and salary compensation to better benefit the long-term stability of the Corrections Foundation. This committee's recommendations will be referred back to the Executive Committee for comment and action.

The motion was seconded by Mr. Nimer. The motion passed unanimously.

Contracts

Discussion ensued with regard to Ms. Sheri Logue's contract. Ms. Logue's contract expires on April 28, 2005, and efforts will be required to re-activate her contract.

Ms. Sheri Logue advised the Executive Board that even though Sheila is assisting in the special events and the membership campaign as a contractor, she could not do the day-to-day operations as a contractor. For her to perform day-to-day operations, she would be considered an employee, and we would be in violation of the Worker's Compensation law. Due to Sheila's inability to assist in daily operations at this time, the administrative workload has doubled. Ms. Logue advised that all the board committees are active, and it involved and this too requires a lot of work to ensure that their ideas become implemented. For the past three weeks, she has worked in excess of her 25 hour a week contract up to 40 hours a week. She further advised that the Board members reference the job descriptions of each staff position employed by The Corrections Foundation (under Tab #5 in your binder that was distributed at today's meeting), which demonstrate that the workload of each position includes more than part-time responsibility. Ms. Logue thanked the Board for their consideration of the extension of her contract.

Motion by Mr. Bell - That the Executive Committee authorize the extension of Ms. Sheri Logue's existing contract for a 90 day period. The motion was seconded by Mr. Nimer. The motion passed unanimously.

Mr. Bell asked whether the Executive Committee had executed a contract for Dr. Ploumis-Devick. Apparently, there is a job description on file for Dr. Ploumis-Devick; however, there is no copy of an executed contract for her in the file. Mr. Bell advised that the Board had verbally approved it previously.

Motion by Mr. Bell - That the Executive Committee authorize the execution of Dr. Ploumis-Devick's contract. Further, that Dave Mecusker be authorized to proceed and prepare a draft contract to be made available for signature consistent with the parameters that the Executive Committee committed to this position. The motion was second by Ms. Dayan. The motion was passed unanimously.

Grants

Ford Motor Company

Discussion ensued with regard to the Ford Motor Company grant. Dr. Ploumis-Devick stressed that it was imperative that The Foundation have a strategic plan in place, our relationships built internally, together with a stable staff base in order to show that The Corrections Foundation was credible. Now that we do we can continue to build upon the relationships build with Ford Motors. They have committed to continued funding in the amount of \$15,000 for the Adult Automotive Training Center at Homestead CI and a check presentation is tentatively scheduled in May at Homestead CI. Mr. Nimer asked if the funding is coming from Ford Corporate or the Ford Foundation. It was clarified that this funding was through Ford Corporate. Mr. Nimer mentioned that the initial grant was through the Ford Foundation which has millions of dollars to donate. Mr. Bell expanded that the additional funding is the second contact with Ford and that we need program staff involvement to go after larger funds from the Ford Foundation.

Motion by Mr. Bell – That Board members Ms. Mary Ellen Dayan, Mr. Robert Woody be added to the Program Committee and Ms. Rachel MacDougall as program liaison and Raul Banasco as our liaison in Staff Development. Further, that Mr. Wainwright request Secretary Crosby's concurrence to have these staff members continue to work with The Corrections Foundation. The motion was seconded by Mr. Woody. The motion passed unanimously.

Discussion ensued about the strengths each member would bring to this committee including Mr. Rush's vocational background and program staff serving as a liaison to help us determine which programs need support. Relationships need to be strengthened within the department to help us sustain the programs and funding we bring in. Ms. Bennett expressed that when we approach the corporate world, we need to present a message of what is in it for them. The Planning and Programs and Development Committees will work hand in hand to build these relationships.

Employee Assistance Program Review

Discussion ensued with regard to the current structure of the Employee Assistance Program, and the benefits realized by members vs. non-members. Discussion also ensued with regard to the amount that is provided to non-members on a one-time basis.

Motion by Mr. Williams – That the Executive Board reduce the amount of the one time award from \$500 to \$300 to non-members of the Corrections Foundation. The motion was seconded by Mr. Mecusker.

Amendment to the Motion – That the Executive Board further reduce the amount of the one-time award from \$500 to \$250.00 to non-members of the Corrections Foundation. The motion was seconded by Mr. Mecusker. The motion passed unanimously.

Offering casual days as a membership benefit was discussed. Mr. Wainwright had submitted a recommendation to Secretary Crosby to make payday Fridays casual dress for members, and alternate Fridays would cost \$5 to dress casual. This recommendation was approved by the Secretary, but it has not been implemented to date. Discussion ensued as to whether the membership to The Corrections Foundation would be reduced as a result of staff only being able to dress casual every second Friday. A lengthy discussion ensued with regard to the amount that

should be charged to dress casual. As The Corrections Foundation is in the middle of a membership drive, there was concern that an increase in contribution levels may possibly cause some problems with the membership drive.

Concern was raised over removing the membership benefit of dressing casual every Friday. Most staff perceives casual Fridays as a benefit of membership, and they dress casual every Friday. Removing a benefit of membership by changing to casual dress on paydays and paying \$5 to dress casual on remaining Fridays may result in employees canceling their membership. It was recommended that every Friday remain as a casual day for members. Mr. Hanna discussed that he felt the Secretary would not object to every Friday remaining casual, however, the Secretary had expressed that he would like casual day e-mail messages to cease.

Mr. Wainwright mentioned that whatever changes there are, the Foundation needed to do a good job at communicating what we do. Ms. Bennett agreed that education is the key and testimony of employees we have assisted, and it would be a good tool to use. It was suggested that we offer more testimony in our video and less program services to advertise what the Foundation does for staff and not for the inmates.

Mr. Wainwright advised that the Executive Committee would take the comments made at today's meeting under advisement, and that he would discuss them with the Secretary. He advised that no changes will be effected at this time until we see something in writing.

Criteria for Assistance

Discussion ensued with regard to the Foundation providing money to employees whose situations do not meet the criteria of an emergency critical need. Mr. Mecusker advised that he had investigated 8 requests that were submitted for employee assistance and that of the 8 cases under investigation, only 3 cases met the criteria for an emergency crisis.

A new policy will create a committee in each region, and each region will be given a budget and they have to stay within that budget. Once the review committees are activated, they will investigate before the request is submitted to the Foundation. Sheri Logue requested guidance on whether these 5 cases should be denied since they approved them from the field. She suggested that since they do not meet a critical need that they should be denied.

Sheila Logue further explained that when there are questions of the validity of a request, the warden or circuit administrator who requested the assistance is contacted and the question is discussed. The request is then either denied or additional information is obtained to meet the eligibility criteria. It was determined that the 5 requests in question would be handled in this fashion.

Ms. Sheri Logue advised that a criteria checklist has been drafted that would ask specific questions regarding insurance, leave, and other personal information; however, there were some concerns with regard to asking specific questions. Ms. Logue and Mr. Mecusker will liaise with the Office of the General Counsel for a legal opinion.

It was also established that Ms. Sheri Logue and Mr. Mecusker perform a quality spot check on the validity of the requests that come in for Employee Assistance.

The Board convened for lunch at 12:30 p.m.

The Board reconvened from lunch at 12:50 p.m.

Development Committee

Strategic Plan Objective 2.1

A request was made that Mr. Nimer be added to the Development Committee, and that Ms. Sheri Logue be removed from the committee. The deadline to finalize Strategic Plan Objective 2.1 was extended to June 1, 2005.

Development Committee

Ms. Bennett advised that they would like to get a letter from the Secretary or from Mr. Wainwright, and with the high end dollars, put together a luncheon and target vendors that are doing business in the state already such as Merrell Lynch in Jacksonville, Colonial, AFLAC, Apple Computers and many medical providers. Ms. Bennett advised that they could target some of these corporations, and put together a presentation folder, possibly a CD, followed by a personal telephone call or personal contact.

Another idea was to create a website to be attached to the department's website. If we could develop our own website we could put a link on the department's website.

Discussion ensued with regard to revenue generating from the inmate arts and crafts sales. Ms. Bennett was approached by an employees club at UCI where the inmates do art work and crafts. The employees buy the crafts through the employees club, and the employees club makes money. Mr. Mecusker felt it would not be appropriate for the Corrections Foundation to profit from the inmates. Mr. Bell requested that Mr. Hanna check on this issue with the Office of the General Counsel, and update the Executive Committee. If it is legal, Ms. Bennett suggested that we could put the arts and craft items on the website, and make it available to everyone in the state.

Strategic Plan Objective 3.1

Discussion ensued with regard to Strategic Plan Objective 3.1 and ways to develop and implement strategies to build the Foundation's financial stability. Ms. Bennett advised that she and Mr. Rush were discussing corporate opportunities, and Walmart came to mind. Discussion ensued with regard to having staff put together a sales brochure concerning The Corrections Foundation, and presenting it to a contact Mr. Rush has with Wal-Mart corporate. This brochure could be used as a model for presentation should the opportunity present itself.

Strategic Objective 5.1

Ms. Sheri Logue advised that she met with Mr. Bob McMaster, and he looked at our system, and felt we just required some upgrades. Mr. McMaster will provide a proposal of the costs involved, and Ms. Logue will bring it to the next meeting of the Executive Committee.

Corporate Donor Opportunities

Discussion ensued with regard to corporate donor opportunities. Ms. Sheila Logue advised that the brochure has been completed, together with a fact sheet and video. It was advised that we request a letter from the Secretary acknowledging his support of The Foundation to distribute with corporate solicitations. Mr. Bell asked whether we were going to do a personal follow-up as it pays off. Committee members will provide the follow-up.

Capital City Bank was recommended as a contact. Ms. Bennett recommended that we determine the number of employees in each county and provide this information to banks and corporations.

Membership Committee

Mr. Williams advised committee members that both he and Mr. Wainwright visited Region II and Region III Directors, and all the wardens in their respective regions, and made a presentation in an effort to increase membership to The Corrections Foundation. Mr. Wainwright and Mr. Williams presented to Region II Lake Butler, Director Brad Carter and had a great presentation. Presentations were also given at Sumter CI and Jasper, FL. Wardens agreed to show the Foundation tape to staff at each shift. On April 21, they will visit Lancaster and Mayo Correctional Institutions for a joint meeting, and 150 people are expected to attend. The importance of sharing our message with officers was stressed to management and sergeants. Mr. Wainwright advised that Mr. Williams did an outstanding job of making the presentations.

Discussion ensued with regard to members receiving a pin. New members who join during the membership campaign and those who increase their contribution level will receive a pin. All other members will have to purchase the pin for \$5.00.

As part of the Foundation's 10 year anniversary, discussion ensued with regard to having a special 10 year pin. Ms. Sheri Logue advised that it would cost \$9,000 to cover all members.

Ms. Dayan asked if it had been approved for correctional officers to wear the membership pin on their uniform. Mr. Wainwright responded that to his knowledge it had not been approved. The newly designed pin is smaller and it may be possible to gain approval.

Membership Campaign Progress Report

Mr. Wainwright recognized that one of our Board members had donated \$5,000 for our membership awards.

The 2005 membership campaign status report was distributed to Board members. It outlines what was accomplished regarding membership for implementing the Department of Corrections membership campaign from March 1st through to April 29th. The pins were designed by Specialty Sportswear and were distributed during the meeting to Board members. Ms. Sheila Logue advised that the brochure had been re-designed, and the fact sheet had been designed as well, and that we had a good package for the Board members to go out and present anywhere. Ms. Logue further acknowledged that she was not the only one instrumental in developing the package, but rather it was also through in-kind support from the department.

Corporate letters, together with the video, brochure, and fact sheet will be sent to the list of 100 corporations that Mr. Williams referenced.

Rock Riders Unity Ride

Mr. Wainwright asked Mr. Rush to give the Board Members a brief overview of the Rock Riders Unity Ride. Mr. Rush advised that a flyer was being developed to forward to members of the legislature, as well as posters to display at the Capital. Mr. Rush also advised that after he had reviewed the bios of the legislative members who listed motorcycle riding as one of their interests, he indicated that he would contact them. Mr. Rush also advised that the media needed to be contacted for coverage of the event.

Mr. Wainwright requested that Mr. Rush take the lead and the Executive Committee would wholeheartedly support him. The Board Members were in unanimous agreement.

Ms. Sheila Logue asked who would be responsible for moving the Wall of Honor for the unveiling of same in conjunction with the Rock Riders Unity Ride on May 5th. Mr. Wainwright advised that Secretary Crosby indicated that he would ensure that the Wall of Honor would be moved.

Ms. Sheri Logue requested that if time permitted that all the Board Members go to the 2nd floor studio for updated Board pictures.

Mr. Wainwright thanked everyone for their attention and hard work, and was pleased to have this total group at the board meeting. Mr. Wainwright advised that Bishop Costantino was in Egypt, and while he couldn't be with us today, he was here in prayer.

There being no further business to discuss, the meeting adjourned at 1:30 p.m.

Respectfully submitted,

Carole McGregor
Correctional Program Consultant