



Corrections Foundation
Board of Director's Meeting
Central Florida Reception Center
Orlando, FL

June 12, 2018

Attendees:

Mr. Dave Mecusker
Mr. Brian Wynns
Mr. Erich Hummel
Mr. Brian Riedl
Ms. Justine Patterson
Mr. Sam Culpepper

Absent:

Mr. Louie Wainwright
Mr. Mark Redd
Mr. Jim Williams

Staff:

Mr. Chris Akins
Ms. Sheri Logue

Proxy Vote:

Ms. Lisa Miller to Mr. Wynns
Mr. Tom Rush to Mr. Wynns

Mr. Mecusker called the meeting to order and gave the invocation. Mr. Akins took attendance and Mr. Mecusker confirmed we had a quorum.

It was decided to rearrange the agenda to address the Employee Assistance Program Criteria first so that if any board member needed to leave early we would still have a quorum for the important revisions. Mr. Akins thanked everyone for submitting their suggestions and edits prior to the meeting and noted that we are working from a draft that included everyone's comments.

Mr. Mecusker read through the proposed criteria and board members commented as to keep or change the document. Most changes were stylistic and/or updated to make the criteria current. The attached working documents include decisions made at the meeting regarding the Employee Assistance Criteria and Disaster Relief Fund.

Discussion took place regarding whether or not we should require medical bills to accompany employee assistance requests. It was decided that a ball park figure of bills is fine and that we trust that the Warden or Circuit Administrator submitting the request has confirmed the legitimacy for emergency assistance, thus copies of medical bills are not required.

It was noted that we ask for all requests to be submitted, whether recommended or not so that the Corrections Foundation has final review. We will consider the totality of circumstances when reviewing and notify the employee and request initiator of the final decision on a request.

It was decided that in-laws be defined as Mother-In-Law and Father-In-Law but not extend beyond this for long distance travel assistance in the case of a family illness or death.

The following were added to the section of scenarios that do not meet criteria for assistance:

- maternity and paternity leave
- elective surgery

Mr. Wynns asked for clarification on dual membership. If a family is experiencing a qualified emergency and both husband and wife are members, can they request assistance twice. Ms. Logue commented that yes, in the past we have assisted both members for qualifying events. Typically this is when one member is critically ill and the level of need is high. We do not normally receive double requests unless the situation is dire.

Mr. Hummel suggested that Centurion be contacted about offering membership to all Health Services contractors. He asked for a report on how many health services staff have been assisted throughout the years. This information is available from our database. With this data we can approach Centurion about the benefits of membership.

Budget and Finance Report

Mr. Mecusker reviewed the budget noting that the board would need to approve the final budget at year end. Our year end budget becomes our actual for the year. He noted that finances look good for the year.

Board Minutes

The minutes from the May 18th Board Conference Call were presented for discussion. Motion by Mr. Hummel to accept the minutes, seconded by Ms. Paterson, unanimously approved.

New Business

Mr. Wynns suggested that instead of attending the Florida Council on Crime and Delinquency Institute to present our membership awards this year that we host a luncheon to recognize the membership winners. Mr. Riedl agreed and offered to host the luncheon at FWRC in Ocala which is central for most. Motion was made by Mr. Riedl and seconded by Mr. Hummel to proceed in planning a membership appreciation event.

Mr. Riedl and the entire board and staff expressed their appreciation to CFRC Warden Sheila Cumbie and CFRC staff for providing our meeting accommodations and delicious lunch.

With no further business to discuss the meeting adjourned at 1:00 p.m.

Respectfully submitted by Sheri Logue, July 6, 2018.