



**CORRECTIONS
FOUNDATION, INC.**

**Louie L. Wainwright, President
Tom Rush, Vice President
Dave Mecusker, Treasurer**

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**Executive Committee Meeting
Conference Call
March 7, 2016**

Attendees:

Mr. Louie Wainwright, President
Mr. Dave Mecusker, Treasurer
Mr. Jim Williams, Finance and Membership Chairman
Mr. Chris Akins, Executive Director
Ms. Sheri Logue, Secretary

Meeting was called to order at 10:10 by Mr. Louie Wainwright. Mr. Chris Akins gave an overview of the Employee Assistance Program and the amount of requests that we are receiving versus the amount that is coming in through membership dues. Although the current membership campaign is going well we have still given out \$38,716 more than revenue for the program this fiscal year. And with increased membership we have experienced an increase in request for assistance. This meeting was to discuss if the amounts given to employees through the program should be adjusted or continued as currently outlined in our Employee Assistance Program Guidelines.

Mr. Dave Mecusker discussed that there are different levels of need and we could adjust the amount given based on the emergency level of need. Currently we offer \$500 for house fires, \$500 for travel out of state for a family illness or death and \$1,500 maximum for an emergency health crisis or accident with critical injuries.

Mr. Williams commented that about every 3 years we discuss this topic and in the past we have decided to reduce the amount given however right now we are in a good position with \$705,000 in reserve for the Employee Assistance Program and he advised to not be concerned until this reserve amount reaches \$400,000. Until then we will use the funds as they are intended, utilizing reserves to assist employees when needed.

Ms. Sheri Logue commented that a month ago we had given out nearly \$70,000 more than income for the year and if that trend were to continue it would be concerning, but since then the amount exceeding revenue has receded to \$38,716 and is not as much of a concern. Income and expenses may balance out by the end of the fiscal year. The importance of this meeting was to involve the Executive Board in decision making and have it on record that the information has been discussed.

It was agreed to watch the funds closely and continue current service to members. All agreed and meeting adjourned at 10:35.

Respectfully submitted by Sheri Logue
March 7, 2016

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