

Board Meeting of the Foundation  
For Partnerships in Correctional Excellence  
August 8, 2001  
Wakulla, Florida

**Members in Attendance:**

John Thompson, President  
Richard Nimer, Vice President  
Wilson Bell  
Frank Costantino  
Harvey Ferrell  
Ike Griffin  
Bill Janes  
Jennifer LaVia  
Sheila Logue  
Tom Rush  
Lyn Stanfield  
Mark Tallent  
Jim Williams  
Louie L. Wainwright

**Guests:**

David & Gaye Bachman  
Jillian Perez

The motion was made and seconded to approve the minutes from the May 23, 2001, board meeting. All approved.

The motion was made and seconded to approve the action items from the May 23, 2001, board meeting. All approved.

Mr. Nimer indicated that the Foundation had been given a monthly slot in the Compass. We plan to put a recap article on the recent Foundation membership drive in a future issue of the Compass. Ms. Stanfield suggested that we wait until December for an article on increasing internal and external membership so as not to confuse it with other fund-raising activities going on.

Our next board meeting will be held on October 12, in the central office.

Mr. Nimer proposed that we wait until after the October board meeting for board members to start visiting the various institutions to promote the Foundation.

Mr. Tallent presented the proposed budget to the board. After a brief discussion it was decided that he would amend it and add travel expenses. It will be approved at the October 12 meeting.

Financial Report - Sheila Logue indicated we didn't have a financial report since we didn't get bank statements and couldn't reconcile our accounts.

Mr. Nimer reminded members about the annual Golf Tournament scheduled for October 5.

Ms. Logue gave a report on the recent membership drive. We gained over 700 new members and increased our bi-weekly payroll deduction by \$1,000. Also, we have assisted 65 DC employees since January, giving over \$110,000. Mr. Nimer commended Ms. Logue for all of her hard work on handling the campaign.

Ms. Logue recommended that we change accounting firms due to the high prices that Krause Humphress charged. It was recommended that James Moore, Inc., be hired as our new accounting firm. The annual audit will cost \$2,000. The motion was made and seconded. All approved.

Mr. Tallent announced that we had finally received all money owed to us for the Farmworker Housing Grant. The total received was \$156,227.00. Out of that, \$42,563 is available for administrative costs that would be transferred to general operating.

Mr. Nimer introduced Dave and Gaye Bachman. He stated we wanted to hire them at a salary of \$2,500 a month, which will be funded from the Farmworker Housing Grant. Our immediate need is for them to bring in Corporate Money.

Mr. Bachman briefed the board on what they would like to accomplish if hired in response to conversations with Mr. Nimer and Ms. Logue. They went over the entire proposal - charter members, compass articles, name change, etc. (Copy will be attached to the minutes of the meeting.)

Ms. Stanfield suggested we might not want corporations to donate in view of image that the Department must maintain. Ex: Phillip Morris cigarettes.

Mr. Thompson asked the Bachman's to leave the room so that the board could discuss the proposal.

### **Discussion**

- Mr. Thompson expressed concern over the Bachman's short track record. He asked how do we gauge what to expect from them?
- A fee of \$2500 was proposed, all agreed.
- It was suggested that we develop performance standards for the Bachman's. We would have a six-month review.
- It was suggested that we have an oversight committee to oversee their work. Ms. Stanfield, Mr. Bidy, Mr. Bell, and Ms. Logue were assigned to head up this committee.
- The oversight committee would approve travel and other expenses. The base amount for travel is \$500. Anything over that would go to committee.
- Ms. Stanfield proposed a bonus if they exceeded expectations.
- Bill Janes stated that as a non-profit we must take risks. Need to hire them and let them prove they can do the job.
- Mr. Nimer pointed out that the Bachman's would be handling the newsletter, money coverage, presentations to major corporations, writing grants, and finding ways to raise membership. He also points out that the Bachmans have extensive knowledge of the DC, where other companies would not, as well as fundraising backgrounds.
- Mr. Janes made a motion to hire the Bachman's at \$2,500 a month for 6 months but contract for year, add in a bonus if corporation donors are brought in, form a committee to oversee progress, and add in \$500 for travel expenses per month. Anything over \$500 would have to be approved by the committee. Mr. Nimer seconded, all agreed.

## **Name Change**

Ms. Stanfield stated that her committee had come up with the name "FCC Foundation" as a possible new name for the Foundation. Call for votes and name failed 5 to 6.

Mr. Bell suggested the name "Corrections Foundation." Call for votes and name passed 7 to 10. The new name for the Foundation will be "Corrections Foundation." Ms. Logue will check with Legal and see what we need to do to change it on our bank accounts, Internal Revenue, Department of Revenue, etc.

## **Committee Reports**

Development - Bill Janes, Chairman

- He indicated that they needed to rethink and restructure what his committee was doing.

Programs - Wilson Bell, Chairman

- Computer for Kids: program going well.
- Farmworker Housing: finally received all monies owed to us.
- Kairos: contract ended June 30, 2001.
- Seed program expanded to other institutions.

Marketing Committee - Lynn Stanfield, Chairman

- Ms. Stanfield indicated that her committee felt there were two ways that we needed to proceed to increase membership.
  1. Internally - have internal membership drive, consisting of friendly competition between facilities. Competition could include (most new members, highest % increase, etc.) This can be done next year since we just finished a membership drive.
  2. Externally - we need to revamp our website and have more comprehensive data included. We need to develop a nice folder, like the one on the annual report, and determine how to best tell our story. Also, have a small CD attached.

We also need to develop an informational brochure to send to potential corporate sponsors.

There being no further business, the meeting adjourned at 3:25 p.m.

Respectfully submitted,

Jillian Perez  
Staff Assistant