

# Corrections Foundation Board of Director's Meeting

April 28, 2022

Central Office, Security Operations Conference Room  
10:00 a.m.

## Attendees:

Mr. Mark Redd  
Mr. Jim Williams  
Ms. Lisa Miller  
Mr. Brian Wynns  
Mr. Sam Culpepper

## Absent:

Mr. Brian Riedl  
Mr. Jim Williams  
Mr. Tom Rush  
Mr. Dave Mecusker  
Ms. Justine Patterson  
Ms. Jenny Nimer  
Mr. Thomas Reid

## Staff:

Mr. Chris Akins  
Ms. Sheri Logue  
Ms. Sheila Logue

## Call to Order

Mr. Redd called the meeting to order at 10 a.m. and roll was called. Mr. Williams gave the invocation. A quorum was not established.

Without a quorum discussion continued but no official business was conducted. A future meeting will be held to determine Louie L. Wainwright Scholarship winner.

## Finance Report

Ms. Sheri Logue gave the financial report and overview of the budget to date.

## Membership Report

The membership campaign runs from March 1<sup>st</sup> to April 30<sup>th</sup>. We are processing new member forms as they come in and it takes about 4 weeks for first donations to post. Final Membership stats will be ready by mid-June. Thanks to Secretary Dixon and with David Taylor's help we have been able to submit monthly membership statistics to the tracker for Warden and Circuit Administrator meetings. Mr. Akins has attended a couple warden's meetings and given a quarterly update to the Secretary's office.

Mr. Wynns asked if we could schedule a meeting May 24<sup>th</sup> in Tampa to present to Region III Community Corrections. He and Chris will work with Region III Director, Mike Anderson to set up the luncheon and board members are welcome to attend.

## Tails & Trails 5K – K-9 Tracking Team Competition

Tails and Trails 5K will be held on May 7<sup>th</sup> at Tom Brown Park. We have 20 K-9 Tracking Teams registered and many more FDC employees attending or volunteering. This is the 20<sup>th</sup> year of Tails & Trails. Mr. Culpepper noted that it is a great opportunity to highlight the work FDC tracking teams do in communities across the

state. It is also a great event to build comradery and receive recognition for their hard work. We are happy that Secretary Dixon and Mr. Comerford and many leadership staff plan on attending this year.

## Louie L. Wainwright Scholarship

Applications and essays for the first Louie L. Wainwright Scholarship were really good. Personal information was redacted, and board members have received a copy of all entries to review. The board will meet by conference call before June 30<sup>th</sup> to determine a winner from the 17 entries.

Mr. Redd mentioned that it was clear a lot of work went into the scholarship process and board member review and that it is well worth it to recognize a well-deserved candidate with a scholarship to continue their education. Mr. Wainwright would be proud.

Mr. Akins noted that there has been an adjustment to state law regarding colleges and universities changing source they receive accreditation from each year. For next year's scholarship we will draft language to change our requirements to match law requirements.

Mr. Wynns noted that the field complies with accreditation requirements when staff take classes, they could be a resource to determine how we need to word our accreditation requirements.

Mr. Akins will contact Human Resources to determine how state law impacts us and the scholarship. Mr. Redd suggested that we incorporate flexibility into accreditation requirements so that more colleges and universities fit our criteria.

## FDIC Coverage and Investments

Currently we have three CD's earning between .25 to 2.57% for the Employee Assistance Program. Mr. Williams presented options for CD's earning more interest. Interest rates are expected to rise in the coming months. If they do we should invest in CD's with a less than 2 year maturity and keep emergency funds but stair step CD's so that they mature at different times to leverage increasing CD rates.

Mr. Culpepper agreed that we can invest smarter to have a better return on funds entrusted to us.

Mr. Akins has spoken with Capital City Bank about FDIC coverage and protecting funds beyond the \$250,000 FDIC amount. Details and options provided by CCB will be presented at a future board meeting.

Mr. Redd noted that in the past we have increased our dues, which has put us in a good position financially for the Employee Assistance Program and Disaster Relief Programs. We will seek out and follow the best practices and be good stewards of the funds entrusted to us. We can be conservative but also earn a better rate than we currently receive.

## Vetting Sponsors – Donation Criteria

Mr. Wynns asked about a previous board meeting in which we were going to look into a policy of vetting sponsors. Ms. Miller provided a draft previously that could be adapted for our events such as the golf tournament. This will be discussed at a future board meeting.

## Employee Assistance Criteria

We've recently had two assaults with critical injuries, one officer in ICU. These employees were not members of the Corrections Foundation. Ms. Logue asked if the Board wanted to add to our criteria to include a higher amount of assistance for those critically injured in the line of duty. The consensus was membership matters and nonmembers would be assisted the same regardless of the situation with a maximum of \$100.

For future board discussion is reducing the wait time between requests from 18 months to 12 months. When we changed the criteria before it was due to the availability of funds. Now funding is available and sometimes we turn away an employee in a critical situation, waiting on the 18 months to pass when their family could really use the funds now.

Mr. Wynns was open to expanding how we help FDC officers and staff due to funding being available. Mr. Redd was cautious about assuming idle program funding isn't needed because it only takes one huge event, like Hurricane Michael, to utilize those funds.

Mr. Culpepper asked how we vetted submissions following Hurricane Michael and how we made sure that we received honest submissions. Mr. Akins responded that we required proof of address and photos of damage and that their request come through the warden or circuit administrators' office. We also had access to Emergency Operations spreadsheet reporting damage reported in the field. We may not stop all unwarranted requests during a time of crisis, but we do our best to vet each request.

It was noted that at a future Warden's meeting we could ask them to help us make sure all requests fit criteria. If details come from Secretary Dixon regarding how to request assistance, situations that fit our criteria, we are likely to see more requests submitted.

Mr. Redd noted that we should continue looking for ways to increase relief funds quickly to those in need. We are immediate help while they wait for their insurance to kick in.

Mr. Culpepper noted that with an increase in hiring we could see an increase in membership and employee assistance requests just due to an increased work force. Having funds on hand to prepare is a good thing.

## Next Meeting

A meeting to determine the Louie L. Wainwright Scholarship winner will be scheduled soon. We will announce a winner before June 30<sup>th</sup>.

After a motion to adjourn, the meeting ended at 12 p.m.

Minutes submitted on July 7, 2022, by Sheri Logue